

**GOVERNMENT OF NAGALAND
FINANCE DEPARTMENT
BUDGET & MONITORING CELL**

NO. BUD/1-3/2008-09/(Vol-I)
To

Dated Kohima, the 31st March 2018

All Addl. Chief Secretaries/ Principal Secretaries / Commissioner & Secretaries /
Secretaries to the Government of Nagaland.

Sub: **PLACEMENT OF NON- DEVELOPMENT BUDGET FOR THE YEAR 2018-19**

Reference above, the entire budget provision under "NON DEVELOPMENT" for 2018-19 as reflected in the Demands for Grants is placed at your disposal. Item-wise analysis of the budget provision under each Demand is enclosed at ***Budget Analysis-I***.

2. No expenditure, other than
 - (i) Salaries & wages of regular establishments.
 - (ii) Scholarship & Stipends
 - (iii) Travel Expenses
 - (iv) Rent, Rates & Taxes
 - (v) Pension and,
 - (vi) GPF withdrawals authorized to be sanctioned and disbursed by the heads of departments (regulated under separate existing orders), can be drawn except on the strength of Drawal Authority (DA)/Drawing Limit (DL) issued by the Finance Department and duly authenticated by the Principal Director, Treasuries & Accounts.
3. The Treasuries/Sub-treasuries will allow drawal of money without the production of DA/DL from the Finance Department in respect of the items at Para 2 above subject to the limits of sub-allotment authenticated by the Finance Department and also subject to the terms and conditions in this circular.
4. The Departments may take note that requirements under salaries include RoP 2017 have been provided and also taking into consideration the increase of salaries on account of enhancement of DA and annual increments during the current year. Since the requirements of salaries and wages have been provided taking into account all requirements for the whole year, no additional provision would be provided in RE 2018-19. The departments are to ensure that expenditure on salaries and wages and non salary components for the year 2018-19 are restricted within the provision now made.
5. Departments having fund provision under "Maintenance" (Column No.18 of Budget Analysis-1) should furnish the details of works/activities to this department as per the format enclosed at Annexure-IV. No release will be allowed without furnishing of the details to this department.
6. The following should be strictly followed by all concerned, while incurring/authorizing expenditure under Non-Development:
 - (a) Each Head of Department should make a DDO- wise Sub-allotment of the budget provision as indicated in the budget analysis for each item, in the format given at Annexure -I. The consolidated sub-allotment should be furnished to the Finance Department on or before **17th April 2018**. The Heads of Departments should ensure that the consolidated DDO-wise sub-allotments are **hand-delivered** to the Budget and Monitoring Cell of Finance Department for authentication.
 - (b) On receipt of the DDO-wise sub-allotment from the Department, Finance Department will verify the same and will forward the authenticated copies to the Principal Director of Treasuries & Accounts who in turn will circulate the same to all Treasuries and to the Department concerned for circulation among the DDOs under them.
 - (c) It shall be the personal responsibility of the DDOs to ensure that drawal does not exceed the sub-allotment given by HoD under each item (duly authenticated by the Finance Department). Similarly it shall be the sole responsibility of the HoD to ensure that the total drawal against each item do not exceed the budget provision as indicated in ANNEXURE-I.

- (d) The Department should promptly clear all dues on account of electricity charges, water charges, rent for hired office buildings, telephone charges etc.
- (e) The expenditure should be evenly spread throughout the year, i.e. expenditure in each month should generally not exceed 1/12th of the total budget provision.
- (f) The Treasury/Sub-Treasury Officers are to refuse payment if any claim for drawal by any DDO exceeds the sub-allotment duly authenticated by the Finance Department, **except on the strength of DA/DL issued by the Finance Department.**
- (g) The DDOs should submit Monthly Expenditure Statement (MES), to the Head of Department concerned, indicating the expenditure against the aforesaid sub-allotment, incurred upto the end of each month in FORM given at ANNEXURE II, within the 7th of the month following the month under report.
- (h) Each HoD should consolidate the MESs submitted by the DDOs (as prescribed at (g) above) in the FORMAT given at ANNEXURE –III, and furnish the same, within the 12th of the following month to the Finance Department (Budget Branch) and a copy to the Head of the Administrative Department.

7. The existing system of obtaining DA/DL from Finance Department in respect of items other than those mentioned at para 2 above will continue. However, irrespective of the continuing system of DA/DL, the departments concerned are solely responsible for proper classification and monitoring of their expenditure to ensure that their expenditure, including salaries & wages, do not exceed the authorized budget provision. *Even if there is surplus provision under salaries & wages, the same cannot be diverted / re-appropriated for other purposes.*

8. This circular should not be construed as delegation of financial powers to subordinate authorities to sanction expenditure, which will continue to be guided by the existing orders of the Government. In other words, sanction of the higher authorities (including concurrence of the Finance Department) will have to be obtained as required under the existing orders/ rules.

9. The following instructions may be followed by all concerned for the purpose of obtaining DA/DL against the budget:-

- (a) The Departments should move ONE CONSOLIDATED PROPOSAL quarterly for issue of DA/DL for each broad item of expenditure, like OE/MV/Maintenance/Machinery & Equipments / Grant & Contribution etc.
- (b) In addition to the existing formats indicating the detailed Budget provision and other details, the Administrative Department should indicate the following information on its file (NOTE-SIDE) while moving any proposal for issue of DA/DL.
 - i. Broad item of expenditure for which DA/DL is proposed
 - ii. Total budget provision for the items of expenditure (as indicated at Col. 8 - 40 of the enclosed Budget Analysis-~~5~~).
 - iii. DA/DL already obtained.
 - iv. DA/DL for which proposals have been already moved but DA/DL not yet issued,
 - v. Balance available (ii-iii-iv).
 - vi. Amount of present proposal.
 - vii. A clear statement that the work/supply relating to the amount of DA/DL proposed has been completed and that the amount is required for immediate disbursement to the actual payee.
 - viii. The information or statement required under (i) to (vii) above must be recorded on the 'Note-side' **under the signature of the Head of Administrative Department concerned.** Files endorsed by any other officer of the administrative department will not be considered by the Finance Department except in case of (i) extreme urgency and (ii) the Head of Administrative Department being away on tour or otherwise – which should be clearly recorded on the file.

- ix. Each proposal for DA/DL should contain a DDO-wise /Treasury-wise break-up to facilitate issue of DA/DL and subsequent authentication by the Directorate of Treasuries & Accounts.

You are requested kindly to issue suitable instructions to all concerned subordinate authorities under your administrative control, for strict compliance.

Encl:

1. Budget Analysis.
2. Annexure I to IV

Yours faithfully



(TEMJEN TOY)

Chief Secretary & Finance Commissioner

NO. BUD/1-3/2008-09/(Vol-I)

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Dated Kohima, the 31st March 2018

Copy for information and necessary action to :-

1. The Additional Chief Secretary & Development Commissioner.
2. All Heads of Departments.
3. The Principal Director of Treasuries & Accounts, Nagaland, Kohima
4. All Deputy Commissioners /Addl. Deputy Commissioners
5. All Treasury /Sub- Treasury Officers.
6. All Officers /Branches of Finance Department.

Copy also forwarded for information to :-

1. The Chief Secretary, Nagaland, Kohima
2. The Commissioner and Secretary to the Governor, Nagaland, Kohima
3. The OSD to Chief Minister, Nagaland, Kohima
4. The Principal Private Secretary to Speaker, Nagaland.
5. Sr. P.S to all Ministers/Advisers.



(TEMJEN TOY)

Chief Secretary & Finance Commissioner

BUDGET ANALYSIS : NON DEVELOPMENT 2018-19

(Rs in lakh)

| Demand No. & Description | 01 - Salaries | 02 - Wages | 03 - Travel Expenses | 06 - Rent, Rates & Taxes | 10 - Scholarship & Stipend | Total (Col 2 to 6) Without DA/DL | 04 - Office Expenses | 05 - Professional & Special Services | 07 - Printing and Publication | 08 - Advert and Publicity Expenses | 09 - Grant-in-Aid | 11 - Hospitality Expenses | 12 - Secret Service Expenditure | 14 - Minor Works | 15 - Machinery & Equipment | 16 - Motor Vehicles | 17 - Maintenance | 01 - Work Charged Salaries | 18 - Investments | 19 - Materials & Supplies |
|---|-----------------|---------------|----------------------|--------------------------|----------------------------|----------------------------------|----------------------|--------------------------------------|-------------------------------|------------------------------------|-------------------|---------------------------|---------------------------------|------------------|----------------------------|---------------------|------------------|----------------------------|------------------|---------------------------|
| 1 - State Legislature | 1972.87 | 53.76 | 116.12 | 22.00 | | 2164.75 | 76.10 | 0.50 | 22.00 | | | 20.00 | | | | 125.32 | 100.00 | | | 25.00 |
| Charged | 17.28 | | 38.12 | | | 55.40 | 17.00 | | | | | 15.00 | | | | 25.28 | | | | |
| Voted | 1955.59 | 53.76 | 78.00 | 22.00 | | 2109.35 | 59.10 | 0.50 | 22.00 | | | 5.00 | | | | 100.04 | 100.00 | | | 25.00 |
| 2 - Head of State (Charged) | 458.84 | 27.00 | 47.00 | 10.00 | | 542.84 | 53.00 | | | | | 0.00 | | 48.00 | | 30.00 | 9.30 | | | 3.00 |
| 3 - Council of Ministers | 395.16 | | 80.00 | 48.00 | | 523.16 | 75.00 | | | | 100.00 | 35.00 | | | | 318.84 | | | | |
| 4 - Administration of Justice | 3096.58 | 92.78 | 48.00 | 20.00 | | 3257.36 | 94.00 | 103.00 | 20.82 | 0.00 | 2.55 | 2.50 | | | | 56.00 | 0.00 | | | 19.50 |
| Charged | 661.94 | 15.86 | 20.00 | 10.00 | | 707.80 | 35.00 | 5.00 | | | | 2.50 | | | | 20.00 | | | | 15.00 |
| Voted | 2434.64 | 76.92 | 28.00 | 10.00 | | 2549.56 | 59.00 | 98.00 | 20.82 | | 2.55 | | | | | 36.00 | | | | 4.50 |
| 5 - Election | 853.23 | 6.63 | 12.00 | 5.40 | | 877.26 | 32.68 | | 0.01 | | | | | | | 16.00 | 0.00 | | | |
| 6 - Land Revenue | 123.10 | 2.08 | 1.00 | | | 126.18 | 1.00 | | | | | | | | | 1.15 | | | | |
| 7 - State Excise | 2485.48 | 13.54 | 25.00 | 9.00 | | 2533.02 | 22.00 | | | | | | | | | 20.00 | 5.00 | | | |
| 8 - Sales Tax | 1529.12 | 4.02 | 10.00 | 9.00 | | 1552.14 | 18.00 | | 15.00 | | | | | | | 35.65 | 80.00 | | | |
| 9 - Taxes on Vehicle | 1041.08 | 8.50 | 15.00 | 20.00 | | 1084.58 | 15.00 | 0.01 | | | | | | | | 24.00 | 20.00 | | | |
| 10 - NPSC (Charged) | 561.39 | 4.32 | 10.00 | 4.00 | | 579.71 | 20.00 | 10.00 | | 50.00 | | | | | | 8.00 | | | | |
| 11 - District Administration | 14851.05 | 479.50 | 122.00 | 13.00 | | 15465.55 | 191.00 | | | | | 55.00 | | | | 356.69 | 62.00 | | | 50.00 |
| 12 - Treasuries and Accounts | 3713.81 | 46.52 | 40.00 | 12.00 | | 3812.33 | 60.00 | | | | 22.50 | | | | | 40.00 | 34.00 | | | 2.00 |
| 13 - Village Guards | 2947.38 | 19.01 | 23.54 | 5.50 | | 2995.43 | 14.75 | 0.25 | | | | | | | | 34.00 | 75.00 | | | 173.74 |
| 14 - Jails | 4489.61 | 25.56 | 30.00 | 12.00 | | 4557.17 | 27.00 | 0.30 | | | | | | | | 28.00 | 39.00 | | | 46.50 |
| 15 - Vigilance Commission | 716.84 | 9.51 | 20.00 | 2.50 | | 748.85 | 20.00 | 3.00 | | | | | | | | 39.00 | 0.00 | | | |
| 16 - State Guest Houses | 947.21 | 46.05 | 12.20 | 232.10 | | 1237.56 | 91.16 | | | | | 10.00 | | | 8.50 | 152.75 | 50.00 | | | |
| New Delhi | 386.26 | 17.61 | 5.00 | 81.60 | | 490.47 | 40.50 | | | | | 6.00 | | | 8.50 | 83.00 | 15.00 | | | |
| Kolkata | 250.15 | 15.88 | 3.00 | 75.00 | | 344.03 | 30.00 | | | | | 1.50 | | | 7.00 | 42.00 | 15.00 | | | |
| Shillong | 111.42 | 3.70 | 1.50 | 6.50 | | 123.12 | 6.00 | | | | | 1.00 | | | 1.50 | 5.00 | 8.00 | | | |
| Kohima | 84.82 | 0.87 | 0.20 | 4.00 | | 89.89 | 2.66 | | | | | 1.50 | | | 1.50 | 0.75 | 4.00 | | | |
| Guwahati | 114.56 | 7.99 | 2.50 | 15.00 | | 140.05 | 12.00 | | | | | 1.50 | | | 22.00 | 22.00 | 8.00 | | | |
| Mumbai | | | | 50.00 | | 50.00 | | | | | | | | | | | | | | |
| 17 - State Lotteries | 252.38 | 2.42 | 10.00 | 4.00 | | 268.80 | 9.00 | 4.00 | | 10.42 | | | | | 1.00 | 4.00 | 0.00 | | | |
| 18 - Pensions | | | | | | 0.00 | | | | | | | | | | | | | | |
| 19 - Rajya Sainik Board | 267.72 | 7.00 | 7.00 | 2.00 | | 283.72 | 10.00 | | | | 7.00 | | | 31.00 | | 5.62 | | | | |
| 20 - Relief, Rehabilitation etc. | | | | | | 0.00 | | | | | | | | | | | | | | |
| 21 - Relief of Distress | | | | | | 0.00 | | | | | | | | | | | | | | |
| 22 - Civil Supplies | 2597.99 | 24.02 | 25.00 | 3.72 | | 2650.73 | 21.00 | | | | | | | | | 18.11 | 25.00 | | | |
| 23 - Loans to Govt Servants | | | | | | 0.00 | | | | | | | | | | | | | | |
| 24 - Small Savings | | | | | | 0.00 | | | | 5.00 | | | | | | | | | | |

BUDGET ANALYSIS : NON DEVELOPMENT 2018-19

(Rs in lakh)

| Demand | 20 - Interest | 21 - Pensions /Gratuities | 23 - Inter Account Transfer | 24 - Arms & Ammunition | 26 - Other Charges | 27 - Clothing & Tentage | 28 - Computerisation | 29 - Contributions | 30 - Cost of Ration | 31 - Other Administrative Expenses | 32 - Rewards/ Awards | 33 - Repayment of Loans/ 39-Subsidies/68-Write Off/Loses | 34 - POL | 45 - Training | 53 - Loans & Advances | 62 - Hospital and Sanitary Charges | 80 - Purchase | Total (With DA/DL) Col 8 to 38 | GRAND TOTAL |
|----------------------------------|---------------|---------------------------|-----------------------------|------------------------|--------------------|-------------------------|----------------------|--------------------|---------------------|------------------------------------|----------------------|--|----------|---------------|-----------------------|------------------------------------|---------------|--------------------------------|-------------|
| 1 - State Legislature | | | | | | | | 20.00 | | | | | | | | | | 388.92 | 2553.67 |
| Charged | | | | | | | | | | | | | | | | | | 57.28 | 112.68 |
| Voted | | | | | | | | 20.00 | | | | | | | | | | 331.64 | 2440.99 |
| 2 - Head of State (Charged) | | | | | 56.00 | | | | | | | | | | | | | 199.30 | 742.14 |
| 3 - Council of Ministers | | | | | 100.00 | | | | | | | | | | | | | 628.84 | 1152.00 |
| 4 - Administration of Justice | | | | | 24.50 | | | 50.00 | | 1.00 | | | | | | | | 373.87 | 3631.23 |
| Charged | | | | | | | | | | | | | | | | | | 77.50 | 785.30 |
| Voted | | | | | | | | 50.00 | | 1.00 | | | | | | | | 296.37 | 2845.93 |
| 5 - Election | | | | | 158.01 | | | | | 0.02 | | | | | | | | 206.72 | 1083.98 |
| 6 - Land Revenue | | | | | 6.25 | | | | | | | | | | | | | 8.40 | 134.58 |
| 7 - State Excise | | | | 1.00 | 3.00 | 13.00 | | | | | | | | 4.00 | | | | 68.00 | 2601.02 |
| 8 - Sales Tax | | | | | 23.00 | | | | | | | | | 5.00 | | | | 176.65 | 1728.79 |
| 9 - Taxes on Vehicle | | | | | 16.00 | | | 65.00 | | | | | | | | | | 140.01 | 1224.59 |
| 10 - NPSC (Charged) | | | | | | | | | | | | | | | | | | 88.00 | 667.71 |
| 11 - District Administration | | | | | 5.01 | | | 0.01 | | | | | | | | | | 657.71 | 16123.26 |
| 12 - Treasuries and Accounts | | | | | 10.01 | | 25.00 | | | 42.30 | | | | 10.00 | | | 50.00 | 333.81 | 4146.14 |
| 13 - Village Guards | | | | 110.93 | 4.62 | | | | | | | | | | | | | 338.29 | 3333.72 |
| 14 - Jails | | | | | 8.00 | 35.00 | | | 234.00 | | | | | 12.00 | | | | 465.80 | 5022.97 |
| 15 - Vigilance Commission | | | | | 13.00 | 5.00 | | | | | | | | | | | | 80.00 | 828.85 |
| 16 - State Guest Houses | | | | | 0.00 | | | | | | | | | | | | | 312.41 | 1549.97 |
| New Delhi | | | | | | | | | | | | | | | | | | 144.50 | 634.97 |
| Kolkata | | | | | | | | | | | | | | | | | | 95.50 | 439.53 |
| Shillong | | | | | | | | | | | | | | | | | | 20.00 | 143.12 |
| Kohima | | | | | | | | | | | | | | | | | | 8.91 | 98.80 |
| Guwahati | | | | | | | | | | | | | | | | | | 43.50 | 183.55 |
| Mumbai | | | | | | | | | | | | | | | | | | 0.00 | 50.00 |
| 17 - State Lotteries | | | | | | | | | | | | | | | | | | 28.42 | 297.22 |
| 18 - Pensions | | 178644.19 | | | | | | | | | | | | | | | | 178644.19 | 178644.19 |
| 19 - Rajya Sainik Board | | | | | 33.84 | | | | | | | | | | | | | 87.46 | 371.18 |
| 20 - Relief, Rehabilitation etc. | | | | | 111.00 | | | | | | | | | | | | | 111.00 | 111.00 |
| 21 - Relief of Distress | | | | 110.00 | 0.00 | | | | | | | | | | | | | 110.00 | 110.00 |
| 22 - Civil Supplies | | | | | 2.30 | | | | | | | | | | | | | 66.41 | 2717.14 |
| 23 - Loans to Govt Servants | | | | | | | | | | | | 0.01 | | 18.65 | | | | 18.66 | 18.66 |
| 24 - Small Savings | | | | | | | | | | | | | | | | | | 5.00 | 5.00 |

| Demand No. & Description | 01 - Salaries | 02 - Wages | 03 - Travel Expenses | 06 - Rent, Rates & Taxes | 10 - Scholarship & Stipend | Total (Col 2 to 6) Without DA/DL | 04 - Office Expenses | 05 - Professional & Special Services | 07 - Printing and Publication | 08 - Advert and Publicity Expenses | 09 - Grant-in-Aid | 11 - Hospitality Expenses | 12 - Secret Service Expenditure | 14 - Minor Works | 15 - Machinery & Equipment | 16 - Motor Vehicles | 17 - Maintenance | 01 - Work Charged Salaries | 18 - Investments | 19 - Materials & Supplies |
|-------------------------------|---------------|------------|----------------------|--------------------------|----------------------------|----------------------------------|----------------------|--------------------------------------|-------------------------------|------------------------------------|-------------------|---------------------------|---------------------------------|------------------|----------------------------|---------------------|------------------|----------------------------|------------------|---------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 25 - Land Records & Survey | 2052.39 | 1.80 | 30.00 | 8.85 | | 2093.04 | 20.00 | | | | | | | | 15.00 | 13.00 | 75.00 | | | |
| 26 - Civil Secretariat | 14036.58 | 342.74 | 206.00 | 64.48 | | 14649.80 | 185.08 | | 0.00 | | 31.86 | 50.00 | 660.00 | | | 367.50 | 75.00 | | | |
| Transport Cell | | | | 2.30 | | 2.30 | 2.00 | | | | | | | | | 239.00 | | | | |
| Secretariat | 14036.58 | 342.74 | 206.00 | 62.18 | | 14647.50 | 183.08 | | | | 31.86 | 50.00 | 660.00 | | 0.00 | 128.50 | 75.00 | | | |
| 27 - Planning Machinery | 1931.23 | 88.04 | 30.00 | 11.00 | | 2060.27 | 25.00 | | | | 0.00 | | | | 20.00 | 30.00 | | | | |
| 28 - Civil Police | 119894.83 | | 501.67 | 137.34 | | 120533.84 | 174.04 | 30.00 | | | | | | 1025.20 | 76.27 | 400.00 | 4155.33 | | | 55.87 |
| 29 - Stationery and Printing | 2175.41 | 21.60 | 14.00 | 9.00 | | 2220.01 | 14.00 | | 56.00 | | | | | | 20.00 | 7.00 | 15.00 | | | 30.72 |
| 30 - ATl | 497.99 | 5.37 | 8.00 | 6.00 | | 517.36 | 8.25 | 20.00 | 10.30 | | | | | | 12.70 | 9.44 | 28.37 | | | 0.00 |
| 31 - School Education | 121261.42 | 306.26 | 120.00 | 39.00 | | 121971.90 | 120.00 | 10.00 | 5.00 | 5.00 | 495.42 | | | | 10.00 | 55.30 | 250.00 | | | 311.33 |
| 32 - Higher Education | 9553.50 | 410.28 | 20.00 | 12.00 | | 10395.78 | 40.00 | 0.10 | | | 265.00 | | | | 24.16 | 34.93 | 75.00 | | | 25.00 |
| 33 - Youth Resources | 2005.15 | 130.93 | 20.00 | 30.12 | | 2309.20 | 15.00 | | | | 150.00 | | | | 7.90 | 15.53 | 50.00 | | | 25.00 |
| 34 - Art and Culture | 1405.98 | 17.00 | 15.00 | 4.00 | | 1502.98 | 15.00 | | | | 150.00 | | | | 20.00 | 125.00 | 225.00 | | | 40.34 |
| 35 - Medical | 44049.22 | 66.00 | 65.00 | 40.00 | | 44402.87 | 85.00 | | | | 12.50 | | | | 0.87 | 19.62 | 25.00 | | | 490.91 |
| 36 - Urban Development | 1245.56 | 4.63 | 20.00 | 3.50 | | 1273.69 | 20.00 | | | | 200.00 | | | | 2.00 | 10.82 | 10.00 | | | 36.00 |
| 37 - Municipal Administration | 300.84 | 21.40 | 8.00 | 2.00 | | 332.24 | 11.00 | | | | 3069.00 | | | 0.00 | 2.00 | 10.82 | 10.00 | | | |
| 38 - IPR | 2887.83 | 39.36 | 13.15 | 22.00 | | 2962.34 | 29.20 | | 86.91 | 100.00 | 10.00 | 1.50 | | | 67.43 | 23.76 | 50.00 | | | 76.14 |
| PRO Delhi | 23.02 | 0.42 | 0.75 | | | 26.19 | 1.50 | | | | | | | | | 1.00 | | | | |
| IPR | 2862.81 | 38.94 | 12.40 | 22.00 | | 2936.15 | 27.70 | | 86.91 | 100.00 | 10.00 | 1.50 | | | 67.43 | 22.76 | 50.00 | | | 76.14 |
| 39 - Tourism | 911.16 | 14.95 | 15.00 | 10.00 | | 951.11 | 15.00 | | 1.00 | 20.20 | | | | | | 18.28 | 25.00 | | | |
| 40 - Employment | 2423.57 | 22.37 | 16.85 | 9.30 | | 2512.09 | 17.00 | 8.00 | | | | | | | 53.19 | 26.00 | 50.00 | | | 2.69 |
| 41 - Labour | 764.46 | 25.13 | 17.00 | 11.40 | | 817.99 | 16.00 | | | | | | | | 5.00 | 18.00 | 3.50 | | | 0.00 |
| 42 - Rural Development | 5762.95 | 40.00 | 22.00 | 11.54 | | 5836.49 | 20.00 | | | | | | | | | 15.00 | | | | 0.00 |
| 43 - Social Welfare | 1393.70 | 5.34 | 12.77 | 4.00 | | 1423.30 | 12.97 | | | | 170.00 | | | | | 16.50 | 0.00 | | | 3.44 |
| 44 - Evaluation | 712.56 | 7.27 | 10.00 | 4.00 | | 733.83 | 20.00 | | 35.00 | | | | | | | 15.62 | | | | |
| 45 - Co-operation | 1770.35 | 12.20 | 14.20 | 13.70 | | 1811.65 | 20.00 | | | | 150.00 | | | | | 24.13 | | | | 0.00 |
| 46 - Statistics | 3559.31 | 17.50 | 25.00 | 6.00 | | 3607.81 | 20.00 | | 58.20 | | | | | | | 17.43 | | | | |
| 47 - Legal Metrology | 783.98 | 8.16 | 15.00 | 5.00 | | 812.14 | 20.00 | | | | 70.00 | | | | 21.80 | 15.00 | | | | 0.00 |
| 48 - Agriculture | 7674.68 | 68.98 | 35.00 | 4.00 | | 7832.66 | 22.44 | | 3.00 | | 105.00 | | | 15.77 | 1.20 | 33.17 | 30.00 | | | 1.24 |
| 49 - Soil | 4626.19 | 32.74 | 23.00 | 5.50 | | 4689.77 | 25.00 | | | | | | | | | 32.00 | 35.00 | | | |
| 50 - Animal Husbandry | 8848.07 | 87.00 | 38.00 | 10.00 | | 9023.07 | 22.42 | | | | | | | | 5.00 | 32.50 | 50.00 | | | 236.77 |
| 51 - Fisheries | 1801.05 | 26.64 | 15.00 | 6.00 | | 1851.69 | 20.00 | | | | | | | | 0.75 | 21.03 | 25.00 | | | 1.26 |
| 52 - Forest | 7900.07 | 114.17 | 40.00 | 12.00 | | 8066.24 | 25.00 | 1.00 | | | 100.88 | | | | 100.00 | 40.00 | 71.65 | | | 50.40 |
| 53 - Industries | 4518.09 | 53.27 | 30.00 | 10.00 | | 4636.24 | 30.00 | | | | 1654.40 | | | | 6.00 | 24.50 | 52.40 | | | 2.92 |
| 54 - Mineral Development | 2252.39 | 6.63 | 40.00 | 6.50 | | 2305.52 | 25.00 | | 2.00 | | 435.00 | | | | 40.00 | 31.11 | 110.60 | | | 1.00 |

| Demand | 1 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 |
|-------------------------------|---|----|--------|----|--------|--------|---------|------|-------|----|-------|-------|----|---------|-------|----|-------|------|----------|-----------|
| 25 - Land Records & Survey | | | | | | | | | | | | | | | | | | | | |
| 26 - Civil Secretariat | | | | | | 831.03 | | | 5.01 | | 50.00 | 2.50 | | | 30.00 | | | 0.01 | 2287.99 | 16937.79 |
| Transport Cell | | | | | | 684.00 | | | | | | | | | | | | 0.01 | 925.01 | 927.31 |
| Secretariat | | | | | | 147.03 | | | 5.01 | | 50.00 | 2.50 | | | 30.00 | | | 0.01 | 1362.98 | 16010.48 |
| 27 - Planning Machinery | | | | | | 37.20 | | | | | | | | | | | | 0.00 | 112.20 | 2172.47 |
| 28 - Civil Police | | | | | 458.98 | 160.02 | 1220.56 | | | | 0.01 | | | 2136.90 | 1.73 | | | | 13407.55 | 133941.39 |
| 29 - Stationery and Printing | | | | | | | | | | | | | | | 2.00 | | | | 144.72 | 2364.73 |
| 30 - ATI | | | | | | | | | | | | | | | 10.00 | | | | 99.06 | 616.42 |
| 31 - School Education | | | | | | 25.00 | | | | | 24.92 | | | | 10.00 | | | | 1321.97 | 123293.87 |
| 32 - Higher Education | | | | | | | | | | | 4.50 | | | | 0.00 | | | | 468.69 | 10864.47 |
| 33 - Youth Resources | | | | | | 75.00 | | | 0.00 | | 0.00 | 25.00 | | | 13.56 | | | | 403.98 | 2713.18 |
| 34 - Art and Culture | | | | | | 33.94 | | | 40.00 | | | 5.00 | | | 0.00 | | | | 357.71 | 1860.69 |
| 35 - Medical | | | | | | 0.00 | | | 60.00 | | | | | | 25.00 | | 48.00 | | 1130.37 | 45533.24 |
| 36 - Urban Development | | | | | | | | | | | | | | | | | | | 301.49 | 1575.18 |
| 37 - Municipal Administration | | | | | | 0.02 | | | | | | | | | 0.00 | | | | 3102.84 | 3435.08 |
| 38 - IPR | | | | | | 100.00 | | | | | 15.00 | | | | 0.00 | | | | 559.94 | 3522.28 |
| PRO Delhi | | | | | | | | | | | | | | | | | | | 2.50 | 28.69 |
| IPR | | | | | | 100.00 | | | | | 15.00 | | | | | | | | 557.44 | 3493.59 |
| 39 - Tourism | | | | | | 0.00 | | | | | | | | | | | | | 79.48 | 1030.59 |
| 40 - Employment | | | | | | | | | | | 1.00 | | | | 2.00 | | | | 159.88 | 2671.97 |
| 41 - Labour | | | | | | 0.00 | | | | | | 4.00 | | | 10.00 | | | 0.00 | 56.50 | 874.49 |
| 42 - Rural Development | | | | | | | | | | | | | | | | | | | 35.00 | 5871.49 |
| 43 - Social Welfare | | | 143.29 | | | 130.50 | | | | | | | | | | | | | 476.70 | 1900.00 |
| 44 - Evaluation | | | | | | 0.00 | | 5.00 | | | | | | | 5.00 | | | | 80.62 | 814.45 |
| 45 - Co-operation | | | | | | 0.00 | | | | | | | | | 3.00 | | | | 194.13 | 2005.78 |
| 46 - Statistics | | | | | | 0.01 | | 2.50 | | | | | | | | | | | 101.14 | 3708.95 |
| 47 - Legal Metrology | | | | | | 20.00 | | | | | | | | | 10.00 | | | | 156.80 | 968.94 |
| 48 - Agriculture | | | | | | 0.50 | | | | | 1.50 | | | | 5.00 | | | | 218.82 | 8051.48 |
| 49 - Soil | | | | | | 0.00 | | 0.00 | | | | | | | | | | | 92.00 | 4781.77 |
| 50 - Animal Husbandry | | | | | | 0.00 | | | | | | | | | 5.00 | | | 0.00 | 351.69 | 9374.76 |
| 51 - Fisheries | | | | | | 0.00 | | | | | | | | | 9.90 | | | | 77.94 | 1929.63 |
| 52 - Forest | | | | | | 0.00 | 25.00 | | | | | | | | 15.00 | | | | 428.93 | 8495.17 |
| 53 - Industries | | | | | | 0.00 | | | | | 30.00 | | | | 0.00 | | | | 1840.22 | 6476.46 |
| 54 - Mineral Development | | | | | | 11.00 | | | | | | | | | 2.50 | | | | 658.21 | 2963.73 |

| Demand No. & Description | 01 - Salaries | 02 - Wages | 03 - Travel Expenses | 06 - Rent, Rates & Taxes | 10 - Scholarship & Stipend | Total (Col 2 to 6) Without DA/DL | 04 - Office Expenses | 05 - Professional & Special Services | 07 - Printing and Publication | 08 - Advert and Publicity Expenses | 09 - Grant-in-Aid | 11 - Hospitality Expenses | 12 - Secret Service Expenditure | 14 - Minor Works | 15 - Machinery & Equipment | 16 - Motor Vehicles | 17 - Maintenance | 01 - Work Charged Salaries | 18 - Investments | 19 - Materials & Supplies | |
|----------------------------------|------------------|----------------|----------------------|--------------------------|----------------------------|----------------------------------|----------------------|--------------------------------------|-------------------------------|------------------------------------|-------------------|---------------------------|---------------------------------|------------------|----------------------------|---------------------|------------------|----------------------------|------------------|---------------------------|--|
| 55 - Power | 13559.57 | 27.28 | 72.25 | 32.51 | | 13491.61 | 62.50 | 15.00 | | 0.00 | 66.00 | | | 38.98 | 26.40 | 70.00 | 3399.60 | 1176.65 | | | |
| Electrical Inspectorate | 110.72 | 6.40 | 2.25 | 1.00 | | 120.37 | 2.50 | | | | | | | | 1.20 | 1.50 | | | | | |
| Power | 13248.85 | 20.88 | 70.00 | 31.51 | | 13371.24 | 60.00 | 15.00 | 3.20 | | 66.00 | | | 38.98 | 25.20 | 68.50 | 3399.60 | 1176.65 | | | |
| 56 - Road Transport | 5353.67 | 63.20 | 25.00 | 43.50 | | 5485.37 | 61.00 | | | | | | | | 0.60 | 25.65 | 92.50 | | | 450.50 | |
| 57 - Housing Loans | | | | | | 0.00 | | | | | | | | | | | | | | | |
| 58 - Roads and Bridges | 26777.20 | 19.52 | 70.00 | 27.45 | | 26894.17 | 52.60 | 0.00 | | | | | | | 2.20 | 85.63 | 5000.00 | 3163.50 | | | |
| National Highways | 2178.20 | 3.32 | 9.58 | 4.55 | | 2195.65 | 7.60 | | | | | | | | 1.00 | 18.00 | | | | | |
| Roads & Bridges | 24599.00 | 16.20 | 60.42 | 22.90 | | 24698.52 | 45.00 | | | | | | | | 1.20 | 67.63 | 5000.00 | 3163.50 | | | |
| 59 - Irrigation | 4005.35 | | 20.00 | 3.00 | | 4028.35 | 15.00 | | | | | | | | 5.00 | 15.00 | 4.13 | | | | |
| 60 - Water Supply | 8842.33 | 0.00 | 25.00 | 14.40 | | 8881.73 | 25.00 | | | | | | | | | 42.78 | 230.00 | 1197.10 | | 0.00 | |
| 62 - Civil Administration Works | 343.88 | 0.83 | 10.00 | 0.00 | | 354.71 | 10.00 | | | | | | | 25.00 | | 7.53 | 200.00 | 143.40 | | | |
| 63 - Science, Technology | 199.94 | 8.51 | 6.00 | 0.00 | | 214.45 | 6.00 | | | | | | | | | 6.00 | 12.00 | | | | |
| 64 - Housing | 11813.02 | 12.19 | 23.73 | 6.85 | | 11855.79 | 23.12 | | | | 40.00 | | | | 10.00 | 28.50 | 250.00 | 1306.06 | | 10.68 | |
| Chief Architect | 411.12 | 1.66 | 4.00 | | | 416.78 | 5.00 | | | | | | | | 10.00 | 6.00 | | | | | |
| Housing | 11401.90 | 10.53 | 19.73 | 6.85 | | 11439.01 | 18.12 | | 5.00 | | 40.00 | | | | 0.00 | 22.50 | 250.00 | 1306.06 | | 10.68 | |
| 65 - SCERT | 920.48 | 11.11 | 7.50 | | | 939.09 | 8.75 | | 5.00 | | | | | | 0.00 | 18.00 | 25.00 | | | 0.00 | |
| 66 - Sericulture | 1509.21 | 140.00 | 20.00 | 3.50 | | 1675.71 | 20.00 | | | | | | | | 11.00 | 22.00 | 70.00 | | | 5.00 | |
| 67 - Home Guards | 3196.40 | 0.00 | 25.00 | 23.40 | | 3244.80 | 22.00 | | | | | | | | | 14.27 | 59.00 | 247.33 | | 15.63 | |
| 68 - Police Engineering | 1538.72 | 0.36 | 12.00 | | | 1551.08 | 14.00 | | | | | | | | | 19.50 | 383.36 | | | 17.00 | |
| 69 - Fire Services | 2493.97 | 0.72 | 30.00 | 5.00 | | 2529.69 | 15.00 | | | | | | | | 125.00 | 17.53 | 183.00 | | | 17.00 | |
| 70 - Horticulture | 2182.17 | 62.69 | 16.15 | 14.50 | | 2284.31 | 20.00 | | | | | | | | | 16.40 | 10.00 | | | 12.31 | |
| 71 - Parliamentary Affairs | | | | | | 0.00 | | | | | | | | | | | | | | | |
| 72 - Land Resources | 901.17 | 17.39 | 15.00 | 5.00 | | 938.56 | 20.00 | | | | | | | | 2.25 | 15.00 | 425.00 | | | 5.15 | |
| 73 - SIRD | 327.77 | 23.64 | 8.00 | 3.00 | | 362.41 | 8.00 | | | | | | | | | 7.00 | 20.00 | | | | |
| 74 - Mechanical Engineering | 3918.82 | 4.39 | 20.00 | 7.80 | | 3951.01 | 15.00 | | | | | | | | | 14.00 | 401.96 | 371.36 | | 19.62 | |
| 75 - Servicing of Debt (Charged) | | | | | | 0.00 | | | | | | | | | | | | | | 22500.00 | |
| 76 - Women Welfare | 441.57 | 12.31 | 6.00 | 4.00 | | 463.88 | 12.00 | | | | 345.83 | | | | | 11.06 | | | | 3.00 | |
| 77 - DUDA | 422.05 | 21.58 | 5.00 | 1.50 | | 450.13 | 7.50 | | | | | | | | | 12.00 | | | | 0.00 | |
| 78 - Technical Education | 1286.83 | 27.95 | 15.00 | 9.50 | | 1504.28 | 15.00 | 35.00 | | | | | | | 20.00 | 17.50 | 90.00 | | | 17.00 | |
| 79 - Border Affairs | 125.25 | 15.50 | 10.00 | 2.00 | | 152.75 | 20.00 | 100.00 | 2.00 | | | | | | | 9.50 | 3.00 | | | | |
| 80 - SIC (Charged) | 173.03 | 11.15 | 5.50 | 11.00 | | 200.68 | 8.50 | | | | | | | | | 5.00 | | | | | |
| 81 - Information Technology | 161.43 | 5.28 | 5.00 | 5.00 | | 176.71 | 5.00 | | | | 26.00 | | | | | 5.20 | 17.00 | | | | |
| 82 - NRE | 434.40 | 8.30 | 9.00 | 2.24 | | 453.94 | 5.50 | | | | | | | | | 13.25 | | | | | |
| Total | 513029.58 | 3363.88 | 2554.63 | 1177.60 | 1357.58 | 597996.65 | 2414.56 | 340.16 | 325.44 | 190.62 | 7678.94 | 174.00 | 660.00 | 1183.95 | 731.22 | 3329.02 | 16863.70 | 7720.36 | 22500.00 | 2230.66 | |

| Demand | 20 - Interest | 21 - Pensions /Gratuities | 23 - Inter Account Transfer | 24 - Arms & Ammunition | 26 - Other Charges | 27 - Clothing & Tentage | 28 - Computerisation | 29 - Contributions | 30 - Cost of Ration | 31 - Other Administrative Expenses | 32 - Rewards/ Awards | 33 - Repayment of Loans/ 39- Subsidies/68- Write Off/Loses | 34 - POL | 35 - Training | 53 - Loans & Advances | 62 - Hospital and Sanitary Charges | 80 - Purchase | Total (With DA/DL) Col 8 to 38 | GRAND TOTAL |
|----------------------------------|---------------|---------------------------|-----------------------------|------------------------|--------------------|-------------------------|----------------------|--------------------|---------------------|------------------------------------|----------------------|--|----------|---------------|-----------------------|------------------------------------|---------------|--------------------------------|-------------|
| 55 - Power | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 |
| Electrical Inspectorate | | | | | 8.00 | | | | | | | | | 0.50 | | | 28197.00 | 33060.63 | 46552.24 |
| Power | | | | | 8.00 | | | | | | | | | 0.50 | | | 28197.00 | 5.70 | 126.07 |
| 56 - Road Transport | | | | | 1235.50 | | | | | 25.06 | | 0.01 | 500.00 | 0.00 | | | | 2394.02 | 7879.39 |
| 57 - Housing Loans | | | | | | | | | | | | | | | 21.52 | | | 21.53 | 21.53 |
| 58 - Roads and Bridges | | | | | | | | 2.00 | | | | | | | | | | 8305.93 | 35200.10 |
| National Highways | | | | | | | | | | | | | | | | | | 26.60 | 2222.25 |
| Roads & Bridges | | | | | | | | 2.00 | | | | | | | | | | 8279.33 | 32977.85 |
| 59 - Irrigation | | | | | 0.00 | | | | | | | | | | | | | 39.13 | 4067.48 |
| 60 - Water Supply | | | | | 0.00 | | | | | | | | | | | | | 1494.88 | 10376.61 |
| 62 - Civil Administration Works | | | | | | | | | | | | | | | | | | 385.93 | 740.64 |
| 63 - Science, Technology | | | | | 0.00 | | | | | | | | | | | | | 24.00 | 238.45 |
| 64 - Housing | | | | | | | | | | | | | | | | | | 1668.36 | 13524.15 |
| Chief Architect | | | | | | | | | | | | | | | | | | 21.00 | 437.78 |
| Housing | | | | | | | | | | | | | | | | | | 1647.36 | 13086.37 |
| 65 - SCERT | | | | | 20.00 | | | | | 2.00 | | | | 20.00 | | | | 98.75 | 1037.84 |
| 66 - Sericulture | | | | | | | | 4.00 | | | | | | 7.00 | | | | 132.00 | 1807.71 |
| 67 - Home Guards | | | | | 25.00 | 31.88 | | | | | | | 15.00 | 15.00 | | | | 189.78 | 3434.58 |
| 68 - Police Engineering | | | | | | | | | | | | | | | | | | 664.19 | 2215.27 |
| 69 - Fire Services | | | | | | 6.00 | | | | 0.00 | | | 30.00 | 15.00 | | | | 408.53 | 2938.22 |
| 70 - Horticulture | | | | | 1.36 | | | | | 0.00 | | | | | | | | 60.07 | 2344.38 |
| 71 - Parliamentary Affairs | | | | | | | | | | 54.00 | | | | 15.00 | | | | 54.00 | 54.00 |
| 72 - Land Resources | | | | | 100.00 | | | | | | | | | 3.00 | | | | 567.40 | 1505.96 |
| 73 - SIRP | | | | | | | | | | | | | | | | | | 50.00 | 412.41 |
| 74 - Mechanical Engineering | | | | | | | | | | | | | | | | | | 824.94 | 4775.95 |
| 75 - Servicing of Debt (Charged) | 83554.59 | | | | | | | | | | | 482936.54 | | | 2171.19 | | | 591162.32 | 591162.32 |
| 76 - Women Welfare | | | | | 10.00 | | | | | | | | | | | | | 381.89 | 845.77 |
| 77 - DUDA | | | | | | | | | | | | | | | | | | 19.50 | 469.63 |
| 78 - Technical Education | | | | | | | | | | 30.00 | | | | 25.00 | | | | 219.50 | 1723.78 |
| 79 - Border Affairs | | | | | | | | | | | | | | | | | | 162.50 | 315.25 |
| 80 - SIC (Charged) | | | | | | | | | | | | | | 10.00 | | | | 15.50 | 216.18 |
| 81 - Information Technology | | | | | 2.00 | | | | | | | | | | | | | 65.20 | 241.91 |
| 82 - NRE | | | | | | | | | | | | | | | | | | 18.75 | 472.69 |
| Total | 83554.59 | 178787.48 | 110.00 | 570.91 | 3400.62 | 1336.44 | 97.50 | 181.02 | 3746.64 | 281.31 | 36.50 | 482936.57 | 2681.90 | 286.19 | 2211.36 | 48.00 | 28247.01 | 854856.67 | 1376339.94 |

NON DEVELOPMENT

ANNEXURE - II

MONTHLY EXPENDITURE STATEMENT TO BE SUBMITTED BY THE DDOs ON OR BEFORE 7TH OF THE MONTH FOLLOWING THE MONTH UNDER REPORT TO THE HODs FOR THE MONTH OF IN RESPECT OF

(R in lakhs)

| Name of DDO/Designation | | (Amount in Rupees) | | | | | | | | | | Name of Establishment | |
|---|------|--------------------|-------|---------------------|-----------------|---------------------|----------------|--|-------|-------------------|----------------------|-----------------------|--|
| TV No. & Date | | Without DA/DL | | | | | | | | Others with DA/DL | | | |
| No. | Date | Salaries | Wages | Scolarship/ Sipsoid | Travel Expenses | Rent, Rates & Taxes | TOTAL (3 to 7) | | DA/DL | Total (8+9) | GPF/GIS/ CD/ SD etc. | Grand Total (10+11) | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 | 12 | |
| A. Total amount drawn during this month | | | | | | | | | | | | | |
| B. Total amount drawn upto the end of the last month | | | | | | | | | | | | | |
| C. Total amount drawn upto the end of the month (A+B) | | | | | | | | | | | | | |
| D. Total sub-allotment by the HOD for the whole year | | | | | | | | | | | | | |

Name and Signature of the DDO

